

**Community Systems Development Subcommittee  
Systems Alignment and Integration Committee, ELC**

March 13<sup>th</sup>, 2013

10:00 am – 12:00 pm

James R. Thompson Center (JRTC) 9-039

Conference call #: 888-494-4032

Pass code: 7198518485

**Meeting Minutes**

These minutes were approved at the April 12, 2013 meeting of the Community Systems Development Subcommittee.

**I. Welcome and Introductions**

**Attendance:** (in-person) Ana Maria Acove, Jeanna Capito, Kim Collins, Artishia Hunter, Christy Serrano, Kathy Stohr, Joanna Su, Candace Williams, and Jay Young (phone) Vleska Anlue, Cindy Bardeleben, Charaine Boyd, TeeNeka Jones-Gueye, April Peska, Andy Sass, Amy Schroeder, and Granada Williams

Joanna Su introduced herself as the Community Systems Development subcommittee co-chair.

**II. Review and Approval of Minutes**

Minutes from the October 2, 2012 CSDS meeting was approved.

**III. Progress on projects of the CSD SC**

1. Community Systems Development Resource Toolkit – A small group will convene to complete Section IV revisions. Revisions will be brought back to the full subcommittee for discussion and approval.
2. Illinois Early Childhood Community Partnership Profiles – A list of Community Partnerships were shared with the subcommittee. Attendees were asked to share the names of any collaboration not included on the list that they are aware of, or work with, to be added to the list. It is anticipated to have the Community Partnership Profiles completely updated by June.
3. ELC Dashboard – The dashboard group has not convened to discuss the benchmarks however, the conversation is still set to take place.

**IV. CSD Subcommittee Work Plan**

Joanna presented the **Background, Purpose, and Recent Accomplishments** document to reiterate to the group the history, purpose and recent accomplishments of CSDS.

There was no new content added to the CSD work plan, just a change in wording. It was suggested to incorporate a goal to have more coordination around networking and training opportunities for both technical assistance providers and community collaborations. Language will be added that is inclusive of trainings and networking under Goal B in the work plan. Specific language around infants and

toddlers will be removed and replaced with broader vocabulary. An objective will be added to Goal B that discusses access and coordination. Recommended edits will be brought back to the group for approval.

The Early Learning Challenge–Race to the Top (RTT) work could potentially fit in the deliverable section of the work plan.

Ana Maria is having conversations with program administrators across various programs related to collaboration. A Community of Practice group/network has been started to get an understanding of what communities are doing around systems development work to learn from each other and establish a framework to carry out the work. Ana is looking to use the CSDS as a resource to support and share progress about the Community of Practice work. Language around the Community of Practice initiative will be incorporated into the CSD work plan.

It was recommended that CSDS start thinking about creating core competency skills for individuals working with community collaborations. At the next meeting, there will be a discussion around where core competency skills could fit within the work plan.

#### **Previous Recommendation Content**

The group had a theoretical conversation to facilitate discussion about recommendations for the development, support and sustainment of community level systems partnerships. It was suggested that collaborations need support to build their capacity in order to hold themselves accountable for systems change within their respective communities.

Ana Maria shared some broad strategies along with intended outcomes AOK's are using to support systems development with community collaborations. It was proposed that members within the subcommittee review the AOK framework for potential alignment and integration with CSDS work. Joanna offered to work with Ana Maria to help integrate some of AOK's framework within the CSDS work.

#### **V. Ongoing and/or new initiative/projects updates**

- Community Systems State Advisory Council Grant – Kathy Stohr, Action

Kathy Stohr reported out on the Early Childhood Action Partnerships (ECAP) progress. She reviewed some of the content that was shared at the most recent Early Learning Council (ELC) meeting. Surveys will be sent out to collaborations that were recipients of the grant to gauge the process. Technical assistants engaged in the ECAP work received good feedback. Based upon some of the feedback, collaborations really want a blueprint on how to do this work.

A broader lens of what is needed in the field based upon the ECAP work are: building the field of technical assistance, finding more specialists, e.g., individuals skilled at coaching, non-profit organization, etc., we need more people from around the state, building capacity in communities to really understand what collaboration work entails, trainings around collaborative leadership, and thinking about ways to incentivize collaborations non-monetarily.

The issue of geography is an issue to address in terms of how collaborations coordinate. ECAP decided that they would work with communities based upon how they defined themselves. It was recommended to look at models to see how states are addressing issues about geography and coordination.

Six weeks are left of the project and a final report will come out some time in the month of May.

- Race to the Top Early Learning Challenge II –

Funding within the Early Learning Challenge Grant for community systems development was awarded to Illinois Action for Children (IAFC). IAFC will receive \$700,000 over four years and it is an extension of the ECAP work. The first phase will focus more on strategic planning to carry out community systems work at a more systemic level. IAFC would like to continue to work with ECAP grant recipients. An annual conference will be held and connected to a pre-conference day along with an IAFC event.

To help support IAFC Early Challenge Grant plans, Kathy suggested CSDS could help identify what a steering committee would look like, identify a consultant to facilitate the process, continue to identify technical assistants and specialist, support the coordination of trainings for community partnerships, support in providing strategic direction, and create more opportunities for peer networking for communities and TA's and facilitators. Strategic planning could be a role for the CSDS.

Pilot communities have been selected to carrying out the RTT work. There will be funding to support this work and additional information will come out in the months to come.

#### **VI. Community Presentation – SPARK in Aurora**

Trish Rooney will present at the May meeting.

#### **VII. Meeting Schedule**

Community Systems Development Subcommittee

April 12 @ 10 am- 12:00 pm

May

June

Systems Integration and Alignment Committee

April

June